

**Jharkhand Education Project Council  
New Co-operative Building**

**Shyamli Colony, Doranda, Ranchi-834002**

**STANDARD CONTRACT DOCUMENTS**

**(For Third Party Technical Supervision, Monitoring and Quality assurance etc.  
for Civil Works under Progress)**

**For F.Y. -2009-10**

**For \_\_\_\_\_ Group of District of Jharkhand**

**JHARKHAND EDUCATION PROJECT COUNCIL**

**NEW CO-OPERATIVE BUILDING,**

**SHYAMALI COLONY, DORANDA,**

**RANCHI – 834024**

**E-mail :- [jepcranchi@rediffmail.com](mailto:jepcranchi@rediffmail.com)**

**(South Chotanagpur , North Chotanagpur , Santhal Pargana , Kolhan & Palamu)**

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**Documents for submission of offer Issued to**

M/s/Shri\_\_\_\_\_

Registered Address\_\_\_\_\_

On date\_\_\_\_\_

**Signature of Issuing Officer**

- 
- |  |                           |
|--|---------------------------|
| • Pre bid conference meeting                       | 24.02.2010                |
| • Last Date for issue of document                  | 12-03-2010                |
| • Date and time of Receipt of offer                | 13-03-2010 till 3:00 P.M. |
| • Date of Opening of offer<br>(Technical proposal) | 13-03-2010 at 3:30 P.M.   |

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**JHARKHAND EDUCATION PROJECT COUNCIL**  
**NEW CO-OPERATIVE BUILDING**  
**SHYAMLI COLONY, DORANDA, RANCHI -834002**  
**Invitation for “Expression of interest” for consultancy Services for 3<sup>rd</sup> Party**  
**Technical Supervision, Monitoring and Quality Assurance**

1. Jharkhand Education Project Council is a state implementing society of Sarva Siksha Abhiyan ( S.S.A. ), which is an autonomous society.
2. Civil Works such as Block Resource Centre, Cluster Resource Centre, New School Building, Additional Class Room, KGBV and UPS @ 3 Room per School etc. are being constructed through community participation.
3. It is now proposed to have Third Party Technical Supervision, Monitoring, and quality assurance of the civil works undertaken through VEC, Block Resource Centre Construction Committee. In view of this JEPC intends to invite Expression of Interest from the reputed consultancy firms/organizations dealing with such type of works. To take up the work of consultancy services for quality supervision and certification regarding construction as per specification of various constructions mentioned above. The agency will be fixed for each Group of District.
4. The request for proposal containing the terms of reference (TOR) and eligibility criteria etc. will be made available in the office of State Project Director, Jharkhand Education Project Council, Ranchi on payment of Rs. 1000/- ( One Thousand Only ) per set per group from 08.03.2010 to 12.03.2010 between 11:00 a.m. to 5.00 p.m. excluding holidays. The consultancy firms/Organizations intending to submit their proposal have the option of downloading the same free of cost for submitting their proposal from [jepc.nic.in](http://jepc.nic.in)/[Jharkhand.gov.in](http://Jharkhand.gov.in) with condition to pay the document cost @ Rs. 1000/- per document .
5. Document for “Request for Proposal” must be delivered to the State Project Director, Jharkhand Education Project Council, Ranchi – 834002 on or before 13.03.2010 at 3:00 P.M. and technical proposal will be opened on 13.03.2010 at 3.30 P.M. in presence of consultants or their authorized representatives who wish to attend. If the office happens to be closed on the date of receipt of the proposal as specified, the document of “Request for Proposal” will be received and technical proposal will be opened on the next working day at the same time and venue. The decisions of the State Project Director, JEPC, Ranchi, will be final.
6. A pre-proposal conference opened to all prospective consultants will be held on 24.02.2010 at 4:00 P.M at the JEPC, New Co-operative Building, Shyamli Colony, Ranchi. The Prospective consultant will have an opportunity to obtain clarification regarding the scope of the work, terms of reference, contract condition and any other pertinent information.
7. Jharkhand Education Project Council, Ranchi reserves all rights to reject any or all proposals without assigning any reason.

Secretary, H.R.D. Cum  
State Project Director  
JEPC, Ranchi

**GROUPWISE DETAIL COST OF WORK & BID SECURITY DEPOSIT**

**(EARNEST MONEY DEPOSIT)**

GROUP.NO	Group of Dist.	SL.No.	Name of Districts	Approximate Estimated Cost of Work (in lakh) ☆	Earnest Money Deposit (in lakh Rs.)
1	South Chotanagpur Part-I	1	Ranchi	6408.76	2.00
		2	Lohardaga		
		3	Khunti		
2	South Chotanagpur Part-II	4	Simdega	2340.40	1.00
		5	Gumla		
3	North Chotanagpur Part- I	6	Hazaribagh	6494.03	2.00
		7	Ramgarh		
4	North Chotanagpur Part- II	8	Chatra	6147.28	2.00
		9	Koderma		
5	North Chotanagpur Part- III	10	Dhanbad	5632.39	2.00
		11	Bokaro		
6	North Chotanagpur Part- IV	12	Giridih	9183.18	3.00
7	Kolhan	13	East Singbhum	5219.27	1.50
		14	West Singbhum		
		15	Saraikela		
8	Santhal Pargana Part-I	16	Deogher	4764.56	1.50
		17	Godda		
9	Santhal Pargana Part-II	18	Jamtara	3739.30	1.00
		19	Dumka		
10	Santhal Pargana Part-III	20	Pakur	4337.12	1.50
		21	Sahebganj		
11	Palamu Part-I	22	Palamu	7058.90	2.00
12	Palamu Part-II	23	Latehar	3989.77	1.50
		24	Garhwa		
			Total	65,314.95	21.00

☆ Approximate estimated cost of work is the cost of on going Civil Works during 2009-10 for which Third Party evaluation is to be done.

## **LETTER OF INVITATION**

### **Subject**

**Consultancy Service for Third Party Technical Supervision, Monitoring and quality assurance etc for ongoing Civil Works under Sarva Shiksha Abhiyan upto F.Y.- 2009-10**

**Jharkhand Education Project Council,**

**Ranchi**

**LETTER OF INVITATION**

**Dear Sir,**

**Subject :- Consultancy services for Third Party Technical Supervision, Monitoring and quality assurance etc for the Civil Works in progress under Sarva Shiksha Abhiyan up to F.Y – 2009-10.**

1. You are hereby invited to submit technical and financial proposal for consultancy services required for Third Party Technical Supervision, Monitoring and quality assurance etc for the Civil Works in progress under Sarva Shiksha Abhiyan up to F.Y – 2009-10 in 24 districts of Jharkhand State namely Ranchi, Lohardaga, Simdega, Gumla, Khunti, Hazaribagh, Ramgarh, Chatra, Koderma, Dhanbad, Bokaro, Giridih, East Singhbhum, West Singhbhum, Saraikela, Deoghar, Dumka, Jamtara, Godda, Pakur, Sahebganj, Garhwa, Latehar and Palamu.
2. The Purpose of this assignment is :-  
  
Consultancy services for Third Party Technical Supervision, Monitoring and quality assurance etc for the Civil Works in progress under Sarva Shiksha Abhiyan.
3. The following documents are enclosed to enable you to submit your proposal :
  - (a) Terms of reference (TOR) (Annexure-A)
  - (b) Supplementary information for consultant, including a suggested format of curriculum Vitae (Annexure-B)
  - (c) Letter of contract for the small assignments carried out by consultants & details of Civil activities (Annexure-C & D).
4. In order to obtain first hand information on the assignment and the local condition, it is considered desirable that a representative of your consultant visits the office of the State Project Director, JEPC, Ranchi before the proposal is submitted. Representative shall also meet the concerned District Programme officer to get detail field informations.
5. A pre-proposal conference open to all prospective consultant will be held on **24/02/2010 at 4:00pm in the office of State Project Director, JEPC, Ranchi.** The right to change the date and time of the pre proposal meeting, without assigning any reason is reserved with State Project Director. The Change in date and time, if any, will be communicated. The prospective consultant will have an opportunity to obtain clarification regarding the scope of work, terms of reference, contract conditions and any other pertinent information.
6. The “ **Technical**” and “ **Financial**” Proposals must be submitted in two separate sealed envelopes (with respective marking in the bold letters) following the formats/ schedules given in the supplementary information for consultant.

The first envelope marked “**Technical Proposal**” should include the description of the firm/ organization, the firm’s general experience in the field of assignment, the qualification and competency of the personnel proposed for the assignment and the proposed work plan methodology and approach in response to suggested terms of reference and Bank Guarantee demand draft towards earnest money of **Nationalized Bank** only, Tender document duly signed must be returned to Jharkhand Education Project Council, Ranchi.

**The first envelop i.e. “Technical proposal “should not contain any cost information whatsoever. The second envelop marked “Financial Proposal”** must also be sealed with sealing wax and initialed twice across the seal and should contain the detailed price offer for the consultancy services.

The interested firms/organization should provide detailed break up of the cost and fees as follows.

- Staffing billing rate plus overhead.
- Travel and accommodation.
- Report reproduction.
- Testing charges of construction materials.

Both the sealed envelopes should again be placed in sealed cover, which will also bear the name of Group of Districts for which offer is quoted which will be received in the office of the **State Project Director, JEPC**, as mentioned earlier.

#### 7. **Opening of proposal** :-

The proposal in the first envelop i.e. “ **Technical Proposal**” will be opened by the State Project Director, JEPC or his authorized representative in his office at 3:30pm on 13/03/2010 in presence of such consultants or their authorized representative who may choose to be present. **It may please be noted that the second envelop containing the detailed price offer will not be opened until technical evaluation has been completed and the result approved by State Project Director, JEPC, Ranchi.** The date and time of opening of second envelop will be communicated accordingly.

#### 8. **Evaluation**

A two-stage procedure will be adopted in evaluating i.e. “**Technical proposal**” and “**financial proposal**”

The criteria for evaluation of Technical Proposal are.

- i The consultant’s relevant experience for the assignment.(5 Point)
- ii The quality of the methodology proposed for supervision and testing of construction material. (25 Point)
- iii. The qualification and experience of the key staff proposed for the assignment. (70 Points)

Curriculum Vitae of senior personnel in each discipline for assessing the qualification and the experience of the personnel proposed to be deployed for the work should be included with the proposal (in the format of the curriculum Vitae). These personnel’s will be rated accordance with.

1. General qualifications - (30 Points)
2. Adequacy for the project (suitability to perform the duties for the assignment. These include education, length of experience on the

similar nature of work, type of position held, time spent with firm etc.(35 Points)

3. Language and experience in Jharkhand region. (5 Points)

9. **Deciding Awarded of Contract :-**

Quality and Competency of the consultancy service shall be considered as the paramount requirement . The decision of the award of the control would be as under.

- (a) **Technical Proposal** scoring not less than 60% of the total points will be considered for financial evaluation.

The client shall notify those consultants whose proposal did not meet the minimum qualifying mark or were considered non responsive to the letter of Invitation and Terms of Reference, indicating that their financial proposals will be returned unopened after completing the selection process. The client shall simultaneously notify consultants that have secured the minimum qualifying marks, indicating the date and time for opening of financial proposals. The notification may be sent by Registered letter, e-mail, fax etc.

- (b) **The Financial proposal** of those, whose technical proposal have been found fit shall be opened publicly in the presence of the consultant or his authorized representatives. The name of consultant, the quality scores, and the proposed price shall be read aloud and recorded when the financial proposals are opened .The client shall prepare minutes of technical proposal opening.

- (c) **The Evaluation committee / review committee** will determine whether the financial proposals are complete. Incomplete incorrect and vague financial cost proposals will be rejected.

- (d) If financial bid of the consultant is found same, the consultant with the higher points in Technical bid will be preferred.

- (e) If the bidder who has been chosen fails to sign agreement, the second successful bidder will be called for agreement. The process will be repeated till an agreed contract is concluded.

10. Please note that State Project Director JEPC, Ranchi is not bound to select any of the firms submitting proposals. He keeps all the right to reject any or all proposals without assigning any reason.

11. It may be estimated for requirement **of Man – Months of services required for the assignment and shall be attached in the financial proposal and generally financial proposal should be based on this figure.**

12. Your proposal has to be valid for 90 days from the date of submission without changing the personnel proposal for the assignment and your proposal price. This validity can be extended further more by 60 days if asked by State project Director.

13. Please note that the cost of preparing a proposal and of discussions including visits to State Project Director office, JEPC, Ranchi, if any, is not reimbursable.

14. Assume that the contract can be satisfactorily concluded within twelve (12) months from the date of awarding contract and assignment of the supervision work.

15. Please note that the remuneration, which you receive from the contract, will be subjected to normal tax liability in India. Kindly contact the concerned tax

authorities for further information in this regards if required. It will be the entire responsibility of the consultant to clear all dues of taxes. The Tax at source as deemed fit will be recovered from the Bills.

16. It would be appreciated if the firm informs by e-mail / fax:

- (a) Regarding acknowledgement of the receipt of this letter of Invitation, and
- (b) Whether the firm will be submitting a proposals or not.

17. Tender Document duly signed must be returned to Jharkhand Education Project Council, Ranchi along with **“Technical Proposal”**.

Yours faithfully,  
Sd/-  
Secretary, HRD-Cum-  
State Project Director  
JEPC, Ranchi

**Enclosures:-**

- 1. Terms of Reference (Annexure-A).
- 2. Supplementary Information to Consultant (Annexure-B).
- 3. Letter of contract for the small assignments carried out by consultant and details of Civil Works activities (Annexure-C&D).

## **ANNEXURE - A (TOR)**

### **TERMS OF REFERENCE FOR CONSULTANCY SERVICES FOR THIRD PARTY TECHNICAL SUPERVISION, MONITORING AND QUALITY ASSURANCE ETC FOR THE CIVIL WORKS IN PROGRESS UNDER SARVA SHIKSHA ABHIYAN UPTO F.Y. 2009-10.**

#### **1. BACK GROUND :-**

The Sarva Shiksha Abhiyan is to provide useful and relevant elementary education for all children in the 6 to 14 years of age group. SSA is an effort to universalize elementary education by community ownership of the school system . It is response to the demand for quality basic education all over the country, through provision of community owned quality education in a mission mode.

Construction of school rooms and other civil works is one of the activities under SSA. In Jharkhand implementation of SSA work is entrusted to Jharkhand Education Project Council, Ranchi .The Civil works include the construction of BRCs, CRCs, New School Buildings, Additional class rooms and Kasturba Gandhi Balika Vidyalaya etc. and these works are under taken through VEC (Village Education Committee)/Block Resource Center Construction Committee (BRCCC) . The funds are made available to VEC/BRCCC well in advance based on the Norms prescribed by Government of India.

The SSA civil works are now undertaken in 24 districts of Jharkhand State. The district wise plan of civil work for the year 2009-10 with spill over is enclosed here with as Annexure D.

The scope under this TOR is restricted only for the works undertaken under SSA up to 2009-10 . The list of such works under progress is to be taken from the State office / concerned District Level Office. It is made clear that construction work will be undertaken by the BRC

#### **2. OBJECTIVES :-**

The purpose of this assignment is :-

- To visit construction work of Civil activities such as New School Buildings, CRC Buildings etc at appropriate stages of construction for effective quality supervision for sound durable Civil Works and certification of completed works on the basis of test results and quality supervision.
- To obtain independent & objective assessment of construction works, to assure that the Civil works are constructed as per drawing and specification, to motivate VEC members to achieve above aspects, to monitor physical progress of works to be completed in schedule time frame and to provide effective supervision of works.
- The 3<sup>rd</sup> party technical audit quality assurance consultant shall provide an independent assessment on the quality of Civil works being executed at different stages of construction. It shall set up a quality control and quality assurance system with the help of prescribed testing norms laid down in Indian standards through a competent team of appropriate engineers. The consultant shall be

responsible for quality assurance both for material and workmanship and periodical supervision of Civil works at appropriate stage of construction. The consultant shall deploy the professional & subordinates as per need of assignments and shall issue certificate of completed works.

- The consultant shall highlight the problem area if any, and also suggest steps/ solutions for the same so as to achieve overall target of quality assurance.
- For quality assurance the consultant shall carry out testing in field visit during the course of construction work.
- The following documents are enclosed to enable you to submit your proposal :
  - a) Terms of Reference (TOR) (Annexure – A )
  - b) Supplementary information for consultant, suggested format of curriculum vitae (Annexure – B);
  - c) Letter of contract for small assignments carried out by consultants and details of Civil works activities (Annexure – C & D)

In order to obtain first hand information on the assignment and the local condition, it is desired that a representative of your firm may visit the office of State Project Director, JEPC, New Co-operative building Shyamali colony, Doranda, Ranchi – 2 before the proposal is submitted. Your representative shall meet any one of the Civil Works Manager of State Project office, Jharkhand Education Project Council, New Co-operative Building, Shyamali Colony, Doranda, Ranchi -2. Phone :- 0651-2412028, 2410519, Fax :- 0651- 2410528.

### **3. SCOPE OF WORK**

- 3.1** The consultant or his representative shall visit the construction site during the work under progress.
- 3.2** Consultant shall provide methodology to be adopted for testing.
- 3.3** Consultant shall suggest the remedial measures to be carried out by VEC/ BRCCC during construction period to avoid any construction defects.
- 3.4** The agreement covers the jurisdiction of one group comprising the districts as stated therein .
- 3.5** On completion of test, consultant shall issue quality completion certificate in four copies.
- 3.6** Number of works under progress which were sanctioned up to 2009-10 with spill over will be tentative basis for quantum of work.
- 3.7** Third Party Evaluation of Civil works sanctioned with spill over upto 2009 – 10 of Block Resource Centre, Cluster Resource Centre, Additional Class room, New School Building, UPS, KGBV etc under Sarva Shiksha Abhiyan will include the following works :
  - I.** In respect of on going schemes, status report of constructed work and various test of materials e.g. cement, mortar, workability and strength of concrete and issuing of certificates of construction as per specification of the work.

- II. The test report will be at foundation level, Plinth level, Lintel level, Roof level and final stage of construction etc on prescribed format supplied by the state level office.
- III. The consultants have to setup mobile testing laboratory for testing of construction material, concrete cube etc. at site. The contract value will be decided on the basis of approved budget for above said work in financial year 2009-10 (including spillover). However, the total consultancy charges will be paid on the basis of construction work completed or work in progress as the case may be supervised by the consultants on basis of Estimated cost at any stage.

As far as possible it will be endeavour to complete these works in stipulated time period but State Project Director will not take any responsibility to start the work or to complete the work within stipulated period.

#### **(4) GOVERNING FACTORS**

##### **For Supervision:**

- 4.1 The consultant shall have prior experience in the field of Civil works of similar nature to that of the works covered in the proposed project. The consultant shall verify and check whether the quality of work done is as per approved drawings and specification.
- 4.2 The consultant shall appoint two engineers ( Minimum Qualification B.E. in Civil or equivalent) and four junior engineers for each group to complete the assigned jobs as per contract.
- 4.3 The quality supervision work shall be carried out by the qualified Civil Engineers ( minimum B.E. Civil or equivalent ) having five years minimum experience in similar type of work.
- 4.4 The consultant / representative (Engineers) shall visit site for minimum five times during the work under progress. The visits shall be at Excavation / foundation level, plinth level, Lintel level, at the time of casting the beams and slab including checking reinforcement and on completion stage.
- 4.5 The consultant shall check the materials brought on site for the work and ensure that the materials are in accordance with the specifications prescribed for the work.
- 4.6 Consultants should suggest methodology to check and ensure the quality of work done by VEC/ BRCCC and check accordingly.
- 4.7 Consultant should suggest the remedial measures to be carried by VEC/ BRCCC during construction period to avoid any construction defects.
- 4.8 Consultant should suggest the ways and means for economical measures to reduce the cost of construction keeping in view the quality of work.
- 4.9 In order to ensure the quality and timely completion of the work, consultant should remain present in co-ordination / review meeting to be held at state level/ Division level once in a month or as decided at no extra cost of JEPC.
- 4.10 As per the intimations, the consultant or his authorized engineers should accompany to remain present in the meeting of the engineers of JEPC and also when they visit site or organize such meetings at district level.

- 4.11 Consultant shall inform SPD, JEPC, Ranchi/ C.W.M at state level and DPO at district level immediately about any deviation in design, construction or quality observed during his site visits.
- 4.12 Consultant shall not issue any instruction directly if in his opinion it is found necessary to change the specifications or modify design, the same shall be brought to the notice of SPD/ C.W.M, JEPC, Ranchi.
- 4.13 Consultant shall submit monthly report about the general progress of the work for each work and any specific issue about major deviation and also serious points must be communicated with photo copy to JEPC immediately and suggest alternative remedial action for the same to the State Project Director/ Civil Works Manager, JEPC, Ranchi.
- 4.14 Consultant shall give his comments about the work and instruction given to the VEC/ BRCCC members during the site visit. The report should be given to the concerned Districts Engineer and DPO. Any critical and serious observation should be reported to the State Project Director, JEPC/ CWM, JEPC with photograph.
- 4.15 Consultant shall organize one day workshop to impart training to Engineers and Education Officers at a mutually agreed suitable place in the district with his own arrangement and equipment at his cost.
- 4.16 After the work is completed consultant shall issue completion certificate as per format is approved by SPD, JEPC, Ranchi.
- 4.17 The assignment mentioned herein is intended to be job oriented and not time oriented and the consultant shall not be entitled to claim any compensation of the work being extended for any reason whatsoever.
- 4.18 Consultant shall have to prepare “ Manual for good construction practice” and “Checklist” covering all the items to be executed as per the estimates and furnish to SPD, JEPC, Ranchi.
- 4.19 The firms should not change any engineer without prior approval of the State Project Director, JEPC, Ranchi. At the same time if any of the staff appointed by the firm, in the opinion of the State Project Director is found unsuitable, should be removed immediately and fresh appointment will be done by firms.
- 4.20 The firm having mobile laboratory shall be given additional weightage as it will ensure testing of materials at site of work.

## 5 **FORMAT :-**

Report of the each work for which the quality job has been supervised by the consultant including the issue required immediate attention for the state level should be submitted to Jharkhand Education Project Council , Ranchi in approved formats issued by JEPC time to time . Reports in other formats will not be acceptable to the JEPC. Consultants will have to submit reports in the format given by JEPC as and when required.

Bill of the consultant must be submitted in approved formats issued by JEPC from time to time .

Correction in formats will be done as per the comments of SPD/CWM, JEPC, Ranchi.

**6 FREQUENCY AND AUTHORITIES TO WHOM THE REPORTS ARE TO BE SUBMITTED.**

- 6.1 State Project Director, JEPC, Ranchi Monthly.
- 6.2 Civil Works Manager of JEPC, Ranchi Monthly
- 6.3 District Program Officer / Assistant Engineer, Fortnightly.

**7 DATE OF SUBMISSION :-**

- 1<sup>ST</sup> fortnightly report latest by 22<sup>nd</sup> of same month.
- 2<sup>nd</sup> fortnightly report latest by 7<sup>th</sup> next/ Subsequent month.
- Monthly report latest by 7<sup>th</sup> of Next/ Subsequent month.

**8. STAGE OF DEPOSITS AND PAYMENTS :-**

- 8.1 Earnest money (Bid Security deposit) as mentioned in group wise Security deposit form should be submitted in the first envelop marked Technical Proposal.

The Bid Security Deposit shall be paid in the form of Bank Guarantee (of **Nationalize Bank**) in favour of Jharkhand Education Project Council (SSA), Ranchi and payable at Ranchi. **(No other mode of payment will be acceptable.)** The Bid Security Deposit so deposited will be returned to the bidder whose bid proposal is found to be non responsive. This Bid Security Deposit will be forfeited if the Agency refused to accept the work when awarded to agency. In case of awarded work is accepted the amount will be retained up to one year after expiry of the contract.

**8.2 Payment schedule :**

<b>Sl.no.</b>	<b>RELEASE</b>	<b>RELEASE OF PAYMENT</b>
1	1 <sup>st</sup> Release	5% of approved amount when the work is completed upto Plinth level
2	2 <sup>nd</sup> Release	50% of approved amount when the work at roof slab casting is completed
3	3 <sup>rd</sup> Release	25% of approved amount on completion of the work as per drawing and specifications
4	4 <sup>th</sup> & Final Release	20% of approved amount after issue of completion certificate

- Note :-**
- (i) Payment will be made by S.L.O.
  - (ii) Payment will be made on the basis of claim submitted by consultants.

**(9) INPUT FROM JEPC**

- 9.1** The District Program Officer will provide list of sites ( Blockwise ) with stages to the consultant for detailed supervision and certification for the Civil Works.
- 9.2** The State Project Office, Ranchi will provide drawings, detailed estimates with specifications and all other relevant data.
- 9.3** Any instructions as a policy matter for execution of works.

**(10) REVIEW COMMITTEE AND PROCESS**

**10.1** The review committee shall consist of :-

- ✧ State Project Director JEPC, Ranchi or his representative.
- ✧ Controller of Finance JEPC, Ranchi.
- ✧ Civil Works Manager JEPC, Ranchi.

**10.2** The review committee meeting will be held monthly in which the detailed progress will be reviewed with the firm. Consultants observations, suggestions about the work under construction will be discussed. The decision taken by the review committee should be compiled by the concerned firm and concerned districts as the case may be.

**11. FINAL OUTCOME :-**

11.1 Detailed summary for the monthly report for supervision and observations and suggestions.

11.2 On completion of the assignment final report on supervision test, completion certificate and clearance for rectification of defects if any will be submitted by consultant . If in future the defects are found in the structure or it collapse partly /fully due to sub standard quality the consultant will be held responsible for damages etc.

11.3 5% amount will be deducted from each bill of payment as performance security.

11.4 Amount deducted as performance security and EMD ( already deposited in form of Bank guarantee ) will be returned after one year

from the date of expiry of the agreement.

11.5 Final report covering the overall aspects and suggestions etc. shall be submitted at the end of contract period.

11.6 In case any damage/defect appears, an appropriate amount may be deducted from the EMD & performance guarantee as decided by SPD, JEPC, Ranchi.

## **(12) GENERAL REQUIREMENTS**

12.1 The SPD JEPC, Ranchi reserves full right to alter its requirements.

12.2 The decision of the State Project Director will be final in all the matter.

12.3 The consultants have to carry out the following test to ensure that work is being done as per specifications:-

- (i) Concrete Cube test.
- (ii) Compressive Strength and water absorption test of Bricks.
- (iii) Fineness Modulus test of sand.
- (iv) Mortar test etc.

**Statement Showing Frequency Of Test**

<b>Sl.No</b>	<b>Building - Materials</b>	<b>Test to be carried out</b>	<b>Frequency of tests</b>
01	Water	Chemical Analysis	Once for approval of source
02	Cement	(a) Consistency (b) Setting time I. Initial II. Final (c) Fineness by specific surface (d) Compressive strength, N/mm <sup>2</sup> not less than I.3days II.7days III.28days (e) Soundness by lechatelier	One test for every 50 M.T. & on change of brand
03	Sand	a) Silt content b) Gradation , fineness Modules c) Zoning tests d) Sp. Gravity e) Water absorption (%)	Minimum one test for 150 m <sup>3</sup> of material used.
04	Metal (for RCC work)	a) Specific gravity b) Absorption c) Abrasion d) Impact value % e) Flaking index f) Gradation percent passing of IS sieve	Minimum one test for 150 m <sup>3</sup> of material used.
05	Cement Mortar	As per I.S. standard cement, Cement-sand proportion and thickness of mortar	
06	Bricks/ Block	a) Water absorption b) Efflorescence c) Compressive strength d) Dimension	One set of test every 50000 bricks and on change of Brand mark
07	Reinforcement	a) Ultimate tensile strength b) Yield stress (Proof stress) c) Elongation	Each set of test for each diameter of bars.

**Note :- The tests referred above shall be conducted for each site.**

## ANNEXURE – B

### SUPPLEMENTARY INFORMATION FOR CONSULTANTS.

#### **Proposals:-**

(1) Proposals should include the following information.

#### **(a) Technical Proposal :-**

- (I) A brief description of the firm / organization and outline of recent experience on assignment / projects of similar nature executed during the last 3 years in the format given in Form F-2.
- (II) Any comments or suggestion of the consultant on the Terms of Reference (TOR).
- (III) A description of the manner in which consultant would plan to execute the work in from F-3 and approach or methodology proposed for carrying out the required work to achieve the required object.
- (IV) The composition of the team of personnel which the consultant would propose to provide and the task which would be assigned to each team member in Form – 4.
- (V) Curriculum vitae of the staff members to be assigned the incharge of the work and of the team leader who would be responsible for supervision of the team. The curriculum vitae should be follow attached from F- 5 duly signed by the concerned personnel.
- (VI) The consultant's comments , if any, on the data, services and facilities to be provided by State Project Director , JEPC, Ranchi indicated in the Terms of Reference ( TOR).
- (VII) Bid Security Deposit ( Earnest Money Deposit ) in the form of Demand Draft of only Nationalized Bank in favour of State Project Director, Jharkhand Education Project Council, Ranchi payable at Ranchi.

#### **(b) Financial Proposal: \_**

- (2) The financial proposals should include the following.
  - (I) Scheduled of Price Bid in From F-6 with cost break up.
  - (II) Work program and time schedule for key personnel in from F-7.
  - (III) Estimate for requirement of man months of services F-8.
- (3) The proposal should be submitted only in one copy by the consultant to the State Project Director, JEPC, Ranchi.

**( 4 ) Payment Schedule :**

The mode of payment to be made in consideration of the work to be performed by consultant shall be as follows:

<b>Sl. No.</b>	<b>Release</b>	<b>Release of payment</b>
1	1 <sup>st</sup> Release	5% of the approved amount when the work is completed up to plinth level.
2	2 <sup>nd</sup> Release	50 % of the approved amount when the roof slab casting is completed.
3	3 <sup>rd</sup> Release	25% of the approved amount on completion of the work as per drawing and specifications.
4	4 <sup>th</sup> Release	20% the approved amount after issue of completion certificate.

In addition to above it may please be noted that :-

5% of the amount will be deducted from each bill of payment as Performance guarantee amount which will be returned along with EMD (already deposited in the form of Bank guarantee) after one year from the date of expiry of agreement.

**(8) Review of Reports :**

A review committee consisting of following officers of the JEPC, Ranchi will review all reports of consultants ( inception , progress, intermediate and final draft ) and suggest any modification / changes considered necessary. The review committee meeting will be held quarterly at suitable dates fixed by State Project Director JEPC.

**State Project Director, JEPC , Ranchi / or his representative.**  
**Civil Works Manager, JEPC, Ranchi.**  
**Chief Account officer, JEPC, Ranchi.**

## FORMS

- FORM - F - 1 :-** Hiring of consultancy services for Third Party Technical Supervision, Monitoring and quality assurance etc. for Civil Works under SSA of Jharkhand State.
- FORM - F - 2 :-** Assignment of similar Nature successfully completed during last 3 years.
- FORM - F - 3 :-** Work plan time scheduled.
- FORMS - F-4 :-** Composition of the team personnel and the task which would be assigned to each team member.
1. Technical / Managerial Staff
  2. Support Staff
- FORM - F - 5 :-** Format of Curriculum vitae (CV) for proposed key professional staff.
- FORM - F - 6 :-** Schedule of Price Bid.
- FORM - F - 7 :-** Work program & Time schedule for Key personnel months.
- FORM - F - 8 :-** Cost Estimate of services.

**FORM F – 1**

**From,**

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**Sub :- Hiring of Consultancy services for Third Party Technical Supervision, Monitoring and quality assurance etc of Civil Works under SSA of Jharkhand State .....Regarding**

I / We \_\_\_\_\_ consultant / Consultancy firm / Organization herewith enclosed Technical and Financial Proposal for selection of my / our firm as consultant for

---

We undertake that, in competing for (and if the award is made to us, in quality supervising) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988"

**Yours faithfully,**

**Signature :** \_\_\_\_\_

**Full name :** \_\_\_\_\_

**And Address :** \_\_\_\_\_

**(Authorized Representative)**

**FORM F-2**

**ASSIGNMENT OF SIMILAR NATURE SUCESSFULLY COMPLETED DURING  
LAST 3 YEARS**

1. Brief Description of the firm / Organization.
2. Outline of recent experience on assignments of similar nature :

Sl.no	Name of assignment	Name of Project	Owner or sponsoring authority	Cost of Assignment Rs. In Crores	Date of commencement	Date of Completion	Was Assignment satisfactorily competed
1	2	3	4	5	6	7	8

**Note :-** (1) Please attach attested certificate from the employer by way of documentary proof. The Officer of rank not below the rank of Superintending Engineer or Equivalent.

(2) Please mention the date of opening of firm / Organization.

**FORM F – 3**

**WORK PLAN TIME SCHEDULE**

- A. Short note on How to execute field investigation?
- B. Short note on How to execute various tests on material, workability and strength.
- C. A short note on the line of approach and methodology outlining various steps for performing the study.
- D. Comments or suggestion on “Terms of Reference”.
- E. Completion and Submission of reports.
  - I. Inception report.
  - II. Interim Status report.
  - III. Draft final report.
  - IV. Final report.

**FORM F - 4**

**Composition of the Team Personnel and the task which would be assigned to each Team Member**

**1. Technical / Managerial Staff**

Sl. No.	Name	Position	Task Assignment	Experience with firm / Organization

**2. Support Staff**

Sl. No.	Name	Position	Task Assignment	Experience with firm / Organization

**FORM F - 5**

**FORMATE OF CURRICULUM VITAE (CV) FOR PROPOSAL KEY PROFESSIONAL STAFF**

Proposed Position : \_\_\_\_\_

Name of Firm : \_\_\_\_\_

Name of Staff : \_\_\_\_\_

Profession : \_\_\_\_\_

Date of Birth : \_\_\_\_\_

Years with Firm / Entity : \_\_\_\_\_ Nationality :- \_\_\_\_\_

Membership in Professional Societies :- \_\_\_\_\_

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**Key Qualifications :-**

( Give an outline of staff member's experience and training most pertinent to task on assignment. Describe degree of responsibility held by staff member on relecant previous assignment and give dates and locations. Use about half a page.)

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**Education :-**

( Summarize college / University and other specialized education of staff member, giving names of schools, dates attended and degrees obtained. Use about one quarter of a page.)

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**Employment Record :-**

( Staffing with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names of employing organizations titles of positions held and locations of assignments. For experience in last ten tears, also give types of activities performed and client references, where appropriate. Use about two pages.)

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(For each language indicating proficiency : excellent, good, fair, or poor in speaking, reading and writing)

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**Certification :-**

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe my qualifications and experience.

\_\_\_\_\_ Date :- \_\_\_\_\_

**(Signature of staff member and authorized representative of the Firm) Day / Monthly / Year**

Full name of Staff member :- \_\_\_\_\_

Full name of the Authorized representative :-

\_\_\_\_\_

**FORM F-6**

**SCHEDULE OF PRICE BID**

\_\_\_\_\_ Division

SL.NO.	ITEMS	AMOUNT	
		IN FIGURE	IN WORDS
1	Quality Supervision & certification of Construction of different ongoing Civil Works under SSA project upto F.Y. 2009-10	_____percentage of total estimated cost (Rs. ....lakh) of Civil activity = Rs...../-	_____percentage of total estimated cost (Rs. ....lakh) of Civil activity = Rs...../-

**NOTE :- Estimated cost may vary as per progress achieved.**

**Signature of consultant  
/Authorized representative**

## FORM F - 7

### WORK PROGRAMME AND TIME SCHEDULE

Sl. No	Name of person	Designation	No. of visits of sites											
			Months											
			1	2	3	4	5	6	7	8	9	10	11	12

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## FORM F- 7

### Name and Position & No. of sites allotted

Name	Designation	No. of sites allotted

**FORM F – 8**

**COST ESTIMATE OF SERVICES**

Remuneration of Staff

<u>Staff</u>	<u>Name</u>	<u>Daily</u> <u>(Monthly) Rate</u> <u>(in currency)</u>	<u>Working</u> <u>Days (Months)</u>	<u>Total Cost</u> <u>(in currency)</u>
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a) Team Leader

b) “

c) “

Sub – Total Staff

Out – of - Pocket Expenses :

	<u>Total Days</u>	<u>Charge</u>	<u>Amount</u>
a) Room Charge	_____	_____	_____
b) Travelling Fare			_____
c) Lump Sum Miscellaneous Expenses			_____
	<u>Sub Total</u>		_____

Contingency Charge :- \_\_\_\_\_

Total Cost Estimate :- Rs. \_\_\_\_\_

**Room charge and travelling fare as per Govt. Rules.**

## ANNEXURE-C

### LETTER OF CONTRACT FOR THE ASSIGNMENTS CARRIED OUT BY CONSULTANTS & DETAILS OF CIVIL WORK ACTIVITIES

#### Consulting Services

Draft Letter of Agreement for Assignment Carried out by Consultants

**Subject :- (NAME OF ASSIGNMENT)**

Name of Consultant :

1. Set out below are the terms and conditions under which (Name of Consultant) has agreed to carry out for **(NAME OF CLIENT)** the above mentioned assignment specified in the attached Terms of Reference.
2. For administrative purposes **(NAME OF RESPONSIBLE STAFF OF CLIENT)** has been assigned to administer the assignment and to provide **(NAME OF CONSULTANT)** with all relevant information needed to carry out the assignment. The services will be required in **(NAME OF PROJECT)** for about \_\_\_\_\_ MONTHS / DAYS, during the period from \_\_\_\_\_ to \_\_\_\_\_
3. The **(NAME OF CLIENT)** may find it necessary to postpone or cancel the assignment and / or shorten or extend its duration. In such case, every efforts will be made to give you, as early as possible, notice of any changes. In the event of termination, the **(NAME OF CONSULTANTS)** shall be paid for the services rendered for carrying out the assignment to the date of termination, and the **(NAME OF CONSULTANTS)** will provide the **(NAME OF CLIENT)** with any reports or parts thereof, or any other information and documentation gathered under this Agreement prior to the date of termination.
4. The services to be performed, the estimated time to be spent, and the reports to be submitted will be in accordance with the attached Description of services.
5. This agreement, its meaning and interpretation and the relation between the parties shall be governed by the laws of Union of India.
6. This agreement will become effective upon confirmation of this letter on behalf of **(NAME OF CONSULTANTS)** and will terminate on....., or such other date as mutually agreed between the **(NAME OF CLIENT)** and **(NAME OF CONSULTANTS)**
7. Payments for the services will not exceed a total amount of Rs. ....

The **(NAME OF CLIENT)** will pay **(NAME OF CONSULTANT)** within 30 days of receipt of invoice as follows :-

Amount	Payment Schedule
5% of the estimated amount	When the work is completed up to plinth level
50% of the estimated amount	When the work is completed at roof slab casting
25% of the estimated amount	When the work is completed as per drawing and specification
20% of the estimated amount	After issue of the completion certificate

8. The above remuneration includes all the cost related to carrying out the services including overhead form and any taxes imposed. 5% of bill amount will be deducted from every bill as security deposit.(Performance Guarantee)
9. The **(NAME OF CONSULTANTS)** will be responsible for appropriate insurance coverage. In this regard, **(NAME OF CONSULTANTS)** shall maintain workers compensation, employment liability insurance for their staff on the assignment. The consultants shall also maintain comprehensive general liability insurance, including contractual liability coverage adequate to cover the indemnity of obligation against all damages, costs, and charges and expenses for injury to any person or damage to any property arising out of, or in connection with, the services which result from the fault of **(NAME OF CONSULTANTS)** or its staff. The payment to **(NAME OF CONSULTANT)** will be done on value of percentage of rate quoted by **(NAME OF CONSULTANT)** of the estimated value or part of the work supervised by the **CONSULTANTS**.
10. The **(NAME OF CONSULTANTS)** shall indemnify and hold harmless the **(NAME OF CONSULTANT)** against any and all claims, demands, and/or judgments of any nature brought against the **(NAME OF BORROWER)** arising out of the services by the **(NAME OF CONSULTANTS)** under this agreement.
11. The Consultant agrees that, during the term of this Contract and after its termination, the Consultant and any entity affiliated with the Consultant, shall be disqualified from providing Goods, works or services (other than the Services and any continuation thereof) for any project, Resulting from or closely related to the services.
12. All reports and other documents or software submitted by **(NAME OF CONSULTANTS)** in the Performance of the services shall become and remain property of the **(NAME OF CLIENT)**. The Consultants may retain a copy of such documents but shall not use them for purposes unrelated. To this contract without the prior written approval of the Client.
13. The Consultant undertake to carry out the assignment in accordance with the highest standard of professional and ethical competence and integrity, having due regard to the nature and purpose of the assignment, and to ensure that the staff assigned to perform the services under this Agreement, will conduct themselves in a manner consistent herewith.
14. The Consultant will not assign this Contract or sub-contract or any portion of it without the Client's prior written consent.

15. The **(NAME OF CONSULTANTS)** shall pay the taxes, duties fee, levies and other impositions levied under the Applicable law and the Client shall perform such duties in this regard to the deduction of such tax as may be lawfully imposed.
16. The **(NAME OF CONSULTANTS)** agree that all knowledge and information not within the public domain which may be acquired during the carrying out of this Agreement, shall be, for all time and for all purpose, regarded as strictly confidential and held in confidence, and shall not be directly disclosed to any person whatsoever, except with the **(NAME OF CLIENT)** written permission.
17. In case of any dispute arising out of the Contract, the decision of State project Director, JEPC will be final.
18. **(NAME OF CONSULTANT)** agrees that if the work allotted is not properly / satisfactory carried out by **(NAME OF CONSULTANT)** in view of **(NAME OF CLIENT)** , contract should be rescinded and security money should be forfeited at any stage of work.

Signature & Seal of Consultant  
/ Authorized Signatory

Secretary, HRD-Cum-  
State Project Director

## Annexure-D

### BUDGET 2009-10 PHYSICAL TARGET ( SPILL OVER + FRESH )

SL. NO.	NAME OF DIVISION	NAME OF DISTRICT	BRC			CRC			NSB			UPS			ACR			NPEGEL			SEPARATE GIRL'S TOILET	TOILET FACILITY	WATER FACILITY
			SPILL OVER	FRESH	TOTAL	SPILL OVER	FRESH	TOTAL	SPILL OVER	FRESH	TOTAL	SPILL OVER	FRESH	TOTAL	SPILL OVER	FRESH	TOTAL	SPILL OVER	FRESH	TOTAL	TARGET	TARGET	TARGET
1	NORTH CHOTTANAGPUR	HAZARIBAGH	0	4	4	0	0	0	50	10	60	144	37	181	256	1154	1410	27	0	27	37	34	8
2		RAMGARH	0	0	0	0	0	0	0	38	38	18	47	65	18	90	108	0	0	0	41	42	12
3		KODERMA	1	1	2	0	0	0	15	36	51	172	12	184	6	175	181	30	0	30	25	25	5
4		CHATRA	0	2	2	0	0	0	282	0	282	480	0	480	160	655	815	20	0	20	35	20	11
5		BOKARO	0	1	1	12	0	12	124	28	152	246	0	246	4	600	604	3	0	3	100	81	43
6		DHANBAD	0	1	1	3	0	3	136	6	142	277	0	277	69	860	929	8	0	8	185	117	96
7		GIRIDIH	0	1	1	29	0	29	649	2	651	650	10	660	90	2000	2090	166	0	166	31	32	12
		<b>DIV. TOTAL</b>	<b>1</b>	<b>10</b>	<b>11</b>	<b>44</b>	<b>0</b>	<b>44</b>	<b>1256</b>	<b>120</b>	<b>1376</b>	<b>1987</b>	<b>106</b>	<b>2093</b>	<b>603</b>	<b>5534</b>	<b>6137</b>	<b>254</b>	<b>0</b>	<b>254</b>	<b>454</b>	<b>351</b>	<b>187</b>
8	SOUTH CHOTTA-NAGPUR	RANCHI	0	3	3	0	0	0	228	0	228	95	299	394	0	700	700	4	0	4	130	123	63
9		KHUNTI	0	0	0	0	0	0	7	0	7	87	8	95	0	10	10	0	0	0	1	1	5
10		GUMLA	0	0	0	5	0	5	160	0	160	154	15	169	13	400	413	4	0	4	18	10	5
11		SIMDEGA	0	3	3	6	0	6	67	5	72	113	2	115	5	310	315	1	0	1	9	7	5
12		LOHARDAGGA	0	1	1	0	0	0	9	0	9	59	0	59	39	200	239	0	0	0	10	7	5
		<b>DIV. TOTAL</b>	<b>0</b>	<b>7</b>	<b>7</b>	<b>11</b>	<b>0</b>	<b>11</b>	<b>471</b>	<b>5</b>	<b>476</b>	<b>508</b>	<b>324</b>	<b>832</b>	<b>57</b>	<b>1620</b>	<b>1677</b>	<b>9</b>	<b>0</b>	<b>9</b>	<b>168</b>	<b>148</b>	<b>83</b>
13	KOLHAN	EAST SINGHBHUM	0	2	2	0	0	0	11	30	41	165	66	231	0	122	122	17	0	17	87	67	18
14		WEST SINGHBHUM	0	1	1	0	0	0	79	64	143	365	0	365	68	275	343	43	0	43	63	63	19
15		SARAIKELA	0	1	1	14	0	14	183	0	183	190	137	327	167	70	237	67	0	67	33	30	9
		<b>DIV. TOTAL</b>	<b>0</b>	<b>4</b>	<b>4</b>	<b>14</b>	<b>0</b>	<b>14</b>	<b>273</b>	<b>94</b>	<b>367</b>	<b>720</b>	<b>203</b>	<b>923</b>	<b>235</b>	<b>467</b>	<b>702</b>	<b>127</b>	<b>0</b>	<b>127</b>	<b>183</b>	<b>160</b>	<b>46</b>
16	SANTHAL PARGANA	DEOGHAR	0	1	1	0	0	0	92	53	145	281	0	281	102	550	652	55	0	55	26	19	9
17		DUMKA	0	0	0	0	0	0	206	0	206	181	80	261	2	510	512	41	0	41	7	3	
18		JAMTARA	0	2	2	0	0	0	158	0	158	152	134	286	40	0	40	36	0	36	20	13	7
19		GODDA	0	0	0	32	0	32	112	0	112	230	0	230	316	310	626	64	0	64	21	22	10
20		PAKUR	0	0	0	2	0	2	12	0	12	104	48	152	70	250	320	8	0	8	11	8	8
21		SAHEBGANJ	0	0	0	13	0	13	115	0	115	326	0	326	125	490	615	47	0	47	35	29	5
		<b>DIV. TOTAL</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>47</b>	<b>0</b>	<b>47</b>	<b>695</b>	<b>53</b>	<b>748</b>	<b>1274</b>	<b>262</b>	<b>1536</b>	<b>655</b>	<b>2110</b>	<b>2765</b>	<b>251</b>	<b>0</b>	<b>251</b>	<b>120</b>	<b>94</b>	<b>39</b>
22	PALAMU	PALAMU	1	7	8	66	0	66	512	0	512	1012	0	1012	336	1800	2136	91	0	91	42	29	17
23		LATEHAR	0	0	0	3	0	3	10	0	10	298	0	298	1	358	359	6	0	6			
24		GARHWA	0	4	4	5	0	5	242	170	412	101	23	124	373	27	400	38	0	38	11	11	5
		<b>DIV. TOTAL</b>	<b>1</b>	<b>11</b>	<b>12</b>	<b>74</b>	<b>0</b>	<b>74</b>	<b>764</b>	<b>170</b>	<b>934</b>	<b>1411</b>	<b>23</b>	<b>1434</b>	<b>710</b>	<b>2185</b>	<b>2895</b>	<b>135</b>	<b>0</b>	<b>135</b>	<b>53</b>	<b>40</b>	<b>22</b>
		<b>STATE TOTAL</b>	<b>2</b>	<b>35</b>	<b>37</b>	<b>190</b>	<b>0</b>	<b>190</b>	<b>3459</b>	<b>442</b>	<b>3901</b>	<b>5900</b>	<b>918</b>	<b>6818</b>	<b>2260</b>	<b>11916</b>	<b>14176</b>	<b>776</b>	<b>0</b>	<b>776</b>	<b>978</b>	<b>793</b>	<b>377</b>

## Annexure-E

तृतीय पक्ष मूल्यांकन के लिए दिनांक 24.02.2010 को सम्पन्न Pre bid Conference में विभिन्न Consultants द्वारा की गई पृच्छा/सुझाव एवं अनुमोदित प्रस्ताव ।

क्र.सं.	पृच्छा/सुझाव	प्रस्ताव
1	कंडिका 8.1 में Bid Security Deposit राष्ट्रीयकृत बैंक से निर्गत B.G के रूप में जमा करने का उल्लेख है जबकि Annexure –B (Supplementary Information for consultant) के Technical Proposal कंडिका a(Vii) में only D.D. स्वीकार करने का उल्लेख है, जिसे स्पष्ट किया जाय ।	Bid Security (E/M) shall be accepted only in the form of bank guarantee issued by Nationalised Bank in favour of Jharkhand Education Project Council, Ranchi.
2	Consultancy Service के अंतर्गत विषयांकित कार्य के लिए E/M जमा करने की बाध्यता हटाई जाय अथवा इसे कम किया जाय ।	This proposal is not feasible in the light of scope of work as stated in para 3 of Annexure-A (TOR). As the work is to be awarded on contract basis for which E.M deposit is must.
3	Scope of work के कंडिका 3.7 (ii) में Test Report जमा करने का उल्लेख है । जिसे Test Report के बदले Inspection Report जमा करने का प्रावधान किया जाय ।	Inspection report can be accepted provided inspection report includes details of tests conducted in field.
4	असैनिक कार्य से संबंधित Drawing की उपलब्धता सुगमतापूर्वक कहां से होगी । राज्य परियोजना कार्यालय के साथ-साथ जिला कार्यालय में इसकी उपलब्धता होनी चाहिए ।	Drawing, estimate & specification can be obtained from concerned DPO also.